

Job Description

Post	Head of Physics
Accountable to	SLT responsible for Physics
Line manage of	Physics Teachers

Overall purpose of the job

The HoD is the curriculum manager who shares with the SLT the school's responsibility for delivering to pupils the curriculum within a designated subject area, ensuring that each pupil receives the subject content knowledge and skills they need in ways that allow them to achieve their full potential.

Duties and responsibilities

To manage the teachers in the department and provide the structure for them to deliver the curriculum from years 7 to 11 and to assess and monitor the departments impact in relation to the Academy's targets.

To monitor the procedures and routines of the Academy and ensure they are followed by all teachers.

To provide the guidance, advice and coaching that those teaching Physics need in order to teach high quality lessons to classes of pupils in Year 7 to 11 and which lead to better than expected outcomes for pupils.

To be responsible for ensuring on behalf of the Academy that it is abreast of the relevant specifications and examination requirements and that teachers of Physics are fully conversant with these specifications and requirements.

To track and monitor the progress of Pupils in Physics and ensure timely interventions are made as needed.

To monitor the work of the Science technicians to ensure pupils are given opportunities to learn practical techniques.

To manage the resources of the department and look for ways to enhance them.

To carry out the analysis of performance data for Physics and to develop improvement and action plans.

To plan and teach potentially outstanding Physics lessons to year 7 to 11 following the agreed departmental schemes.

To provide meaningful feedback to pupils on their progress to help them to improve.

To comply with the Teachers' Standards.

To Lead team meetings and co-planning.

To be part of a pastoral team including being a form tutor if so required.

To uphold the Academy's disciplinary rules and staff code of conduct.

To follow the Academy's health and safety requirements.

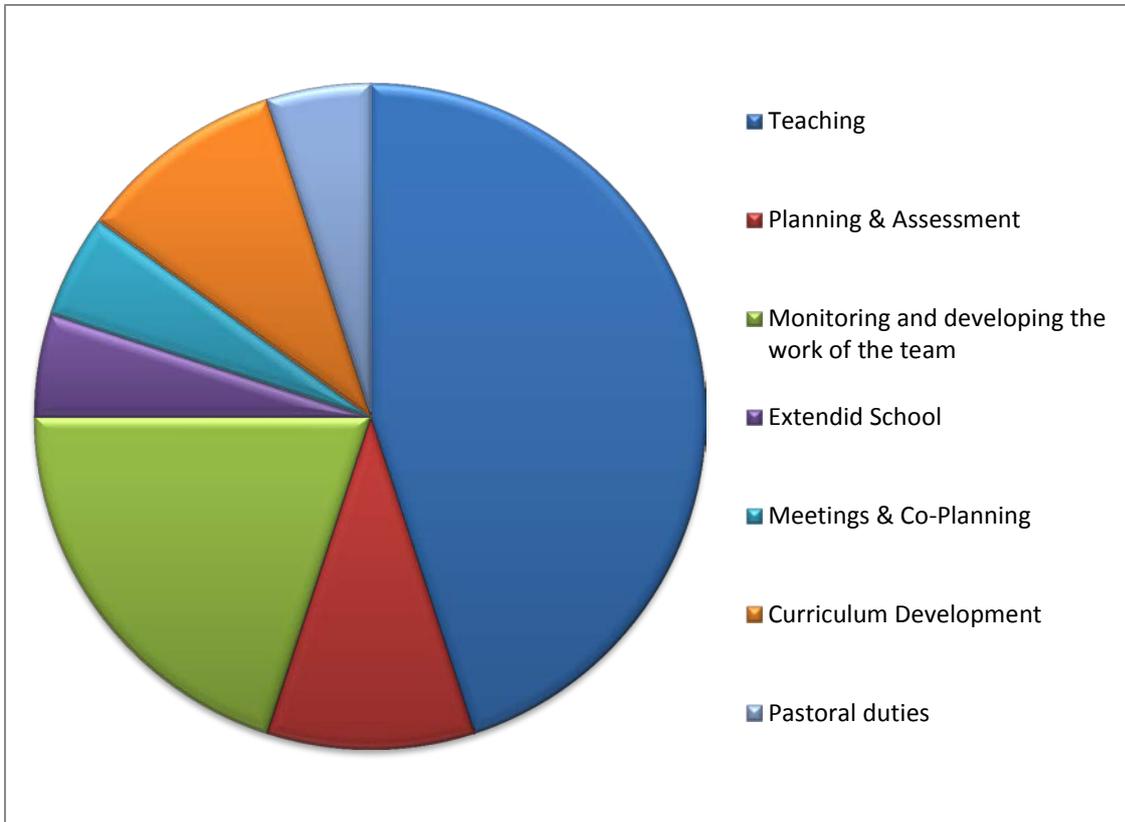
To be committed to safeguarding and promoting the welfare of children and young people and to follow the relevant policies and procedures.

To contribute to the maintenance of a caring and stimulating environment for young people.

To always act in accordance with the statutory frameworks that set out how the Academy must operate.

To carry out any other reasonable duties within the scope of the post as directed by the Headteacher.

Indicative percentage of time spent on areas of work



Date of issue:

Signature of Post holder:

Signature of Headteacher: