

1st March 2019

Dear Parent/Guardian,

Parent Governor Vacancies

We have two vacancies for Parent Governors. To stand for election you must be the parent or legal guardian of a pupil at Stratford School Academy. Parent governors are elected for four years.

Before applying you need to be sure that you have the time to do the job and need to understand that the school cannot and will not show any preferential treatment towards your children.

The Board of Governors meets at least three times a year. All governors are expected to be a member of one of the Board's committees. The committees also meet at least three times a year. So you need to be able to attend six meetings a year. All meetings take place in the early evening.

You will also need to visit the school at least once a year during the school day. Finally you must be prepared to sit on the Governor Panels that consider the school's decisions to exclude pupils (perhaps once or twice a year). These meetings usually last for between one and two hours.

All Governors have to have an enhanced criminal records check by the government's Disclosure and Barring Service. We can arrange this for you.

You can find out more about what being a governor involves and the rules about eligibility by clicking [here](#) or by contacting NPW Governor Services on **020 8249 6967**.

As the school is an Academy, Governors are also directors of the Academy Trust and are required to fulfil their duties in line with company law and the charitable objects of the company. This means that governors have a legal duty to act in the best interests of the Academy Trust at all times, to accept collective responsibility for decisions taken by the Board of Governors and support the Academy's aims and vision. So before standing for election you should be sure that you support the Academy's aims and vision –type *school vision* into the search box on our homepage to read our vision.

You can download the application form [here](#).

If you want to be a Parent Governor fill in the form and email it back to us at Stratford@stratfordschoolacademy.org **by 10 a.m. on Friday 8th March 2019**. You also need to write a statement of no more than 100 words explaining why you want to be a Parent Governor and what you hope to be able to do in the role. Please attach your statement to the email. Applications without a statement will not be considered.

If there are more than two applicants then we will hold an election and your statement will be put on the website for parents to read before they vote.

If there is anything else that you want to know you should contact NPW Governor Services on 020 8249 6967.

Yours sincerely,



Andrew Seager
Headteacher